

GUIDANCE FOR OBTAINING A RUSSIAN TRAVEL VISA
EXPOFORUM INTERNATIONAL TRAVEL SERVICES DEPARTMENT

Before visiting Russia, we recommend you to apply to the Consulate of Russian Federation in your country and in case you need entry visa, you should submit following documents:

- National passport to be valid for 6 months after the date of your returning from Russia
 - Recent passport-sized photos (45mm x 35mm), 3 pcs.
 - Completed Visa Application Form
 - The invitation letter from EXPOFORUM or your travel agent (original or fax copy depending on the Consulate requirements)
 - Application Fee (may vary in different countries and depends on the urgency of visa granting)
- Depending on the type of visa you request, you may need to obtain different kinds of invitation letters.

TOURIST VISA SUPPORT

To obtain single-entry tourist visa, you should submit foreign tourist's acceptance confirmation and hotel booking confirmation /voucher/. It is important the same travel company issues both mentioned documents; otherwise, they are void. To obtain foreign tourists acceptance confirmation, please, fill in the Visa Invitation form below and email the Expoforum International Travel Services Department – see contact details at the bottom of this form. To obtain hotel booking confirmation /voucher/, please, choose the hotel from attached Price list, fill in the **NEVA 2017 APPLICATION FOR TRAVEL SERVICES BOOKING FORM** and email to the Expoforum International Travel Services Department. We provide our guests who requested hotel accommodation through our company with free visa support. In case of no-show or cancellation of booking and if visa support has already been provided the penalty charge applies according to the hotels rules. While filling in the Application Form in the Russian Consulate, you should write **Tourism** in the block "Travel purpose".

APPLICATION FOR VISA INVITATION

Important: Inaccurate information may cause delay or failure to issue your invitation. Therefore please type or print clearly. For applications for more than one person please use a photocopy of this form.

Surname:	First name:
<hr/>	
Citizenship:	Date of Birth:
<hr/>	
Passport No.:	Issue date:
	Expirydate:
<hr/>	
Sex:	Place of Birth:
<hr/>	
Date of Arrival:	Date of Departure:
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Place (city and country) of issuance of visa:	
<hr/>	
Exhibition/Conference Title & Dates:	
<hr/>	
Company Name:	
<hr/>	
Address:	
<hr/>	
Job Title:	Tel. No
<hr/>	
Contact	Fax No
Person:	
	E-mail
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Date: _____ **Signature:** _____

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Send completed forms, queries and bookings requests to the Expoforum International Travel Services team:

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